

Carbon Reduction Plan

This Carbon Reduction Plan has been prepared to comply with the template provided for the UK Government’s [Procurement Policy Note \(PPN\) 06/21](#).

Supplier name: Hoare Lea LLP

Publication date: 26/01/2026

Commitment to achieving net zero

Hoare Lea is committed to achieving net zero emissions for all 3 Scopes by 2050.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: October 2021 – September 2022	
Additional details relating to the baseline emissions calculations:	
We have assessed our carbon emissions baseline across our Scope 1, 2 and 3 emissions for the period October 2021 – September 2022, in alignment with our financial year. Our analysis follows international greenhouse gas protocol and relevant industry guidance for reporting. Hoare Lea’s emissions are included as a subset of Tetra Tech’s overall carbon emissions which are found in its annual Sustainability Report.	
Baseline year emissions:	
Emissions	Total (tCO2e)
Scope 1	102
Scope 2	194
Scope 3 (included sources)	2,655
	Purchased goods & services
	Waste
	Energy procurement emissions from fuel extraction and transmission
	Business travel
	Commuting
Total emissions	2,952

Current emissions reporting

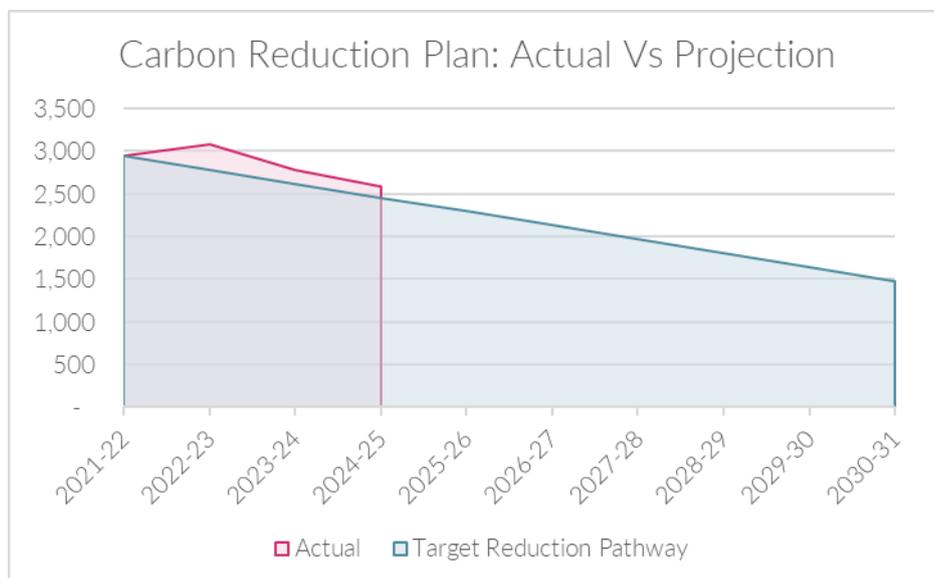
Reporting year: October 2024 – September 2025	
Emissions	TOTAL (tCO2e)
Scope 1	87
Scope 2	145
Scope 3 (included sources)	2,350 Purchased goods & services Waste Energy procurement emissions from fuel extraction and transmission Business travel Commuting
Total emissions	2,581

Emissions reduction targets

We follow the Science Based Targets of our parent company Tetra Tech, which have been agreed with the Science Based Targets Initiative (SBTi). This entails a commitment to reduce scope 1, 2 and 3 emissions. Tetra Tech commits to reduce absolute Scope 1 and 2 GHG emissions 50% by 2030 from a 2021 base year. Tetra Tech also commits to reduce absolute Scope 3 emissions 50% within the same timeframe, Tetra Tech further commits that 60% of its suppliers by spend covering purchase goods and services will have science-based targets by 2027.

We project that carbon emissions will decrease over the next five years to 1,639 tCO2e by 2030. This is a reduction of 33%.

Progress against these targets can be seen in the graph below:



Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2021/22 baseline. The carbon emission reduction achieved by these schemes equate to 370 tCO₂e, a 13% reduction against the 2021/22 baseline and the measures will be in effect when performing the contract.

We have introduced an electric vehicle salary sacrifice scheme, to support carbon saving from car travel. This year uptake of the scheme has risen to 94% electric vehicles in our fleet up from 40% at the beginning of 2023.

As part of our declaration of our commitment to operating net zero offices we are carbon offsetting as a bridge to net zero. We follow the UKGBC net zero buildings framework for our assessments and allocate an internal carbon price of £95/tCO₂e. We have created an annual transition fund to support this, comprising two parts: (i) payments for verified international offsets, and (ii) investment in a UK community-based carbon reduction project.

We're currently prioritising projects that reduce the Energy Use Intensity (EUI) of our offices:

- We have Environmental Management Champions appointed for each office to identify energy-saving opportunities.
- We have undertaken an ESOS (Energy Savings Opportunity Scheme) energy audit and assessment of energy saving opportunities for our offices.
- We've made progress in decarbonising our offices, including the installation of upgraded lighting solutions and optimising heating and cooling controls.
- Some recent office moves have also been to more energy efficient offices which tends to help reduce our energy intensity.

As we look ahead to the coming year, we are committed to expanding our decarbonisation strategy to encompass all three emission Scopes. This entails a primary emphasis on decarbonising our value chain through a two-step approach. Firstly, we will strive to enhance our understanding by acquiring higher-quality data on our value chain to inform decision making processes. Secondly, we will use this information to develop an engagement strategy aimed at guiding our supply chain partners towards achieving our sustainability objectives.

Future carbon reduction initiatives

We have begun reviewing our offices' energy procurement in line with the UKGBC Energy Procurement guidance which we input into. We are putting together a plan to improve alignment when contracts are next renewed.

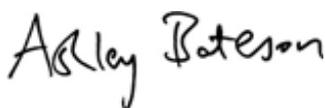
Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate government emission conversion factors for greenhouse gas company reporting.²

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.³

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Hoare Lea LLP:

Ashley Bateson

Director and Head of Sustainability

Date: 26.01.2026

¹ <https://ghgprotocol.org/corporate-standard>

² www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

³ <https://ghgprotocol.org/standards/scope-3-standard>